

Access Permit Application to Work in or on Municipal Property

Please answer all of the questions, if any are left unanswered, the permit will be returned to you as incomplete, and will delay construction.

I/We _____ Request a permit to make the following:

connections to: WATER () and/or SEWER () service lines

repairs to: WATER () and/or SEWER () service lines

excavation in municipal right of way for: _____

curb cut or driveway alteration at: _____

Date work is to be performed: _____

**NOTE: FORTY-EIGHT (48) HOURS NOTICE IS MANDATORY PRIOR TO DIGGING.
DIGGING IS NOT PERMITTED BETWEEN NOVEMBER 1ST THROUGH APRIL 1ST**

Please contact the following agencies prior to digging:

Town Offices 802-442-1037 (All Town Departments)

New England Telephone & C.V.P.S. Dig Safe 1-888-344-7233

Vermont Gas Company 1-802-442-6381

Is it necessary to dig in the right-of-way? YES () NO ()

Property located at: _____ Contractor: _____

Proposed building use: _____

Sketch of proposed connection; curb cut or other work : (use separate page)

All repairs to road bed, road surface, curb and/or sidewalk shall conform to all Town standards and shall be completed promptly after inspection of job and acceptance by Town.

I agree to repair/replace road surface..... YES () NO () _____
Name of Contractor

Excavations

All construction/excavation work being performed within the Town of Bennington Right-of-Ways shall comply with **VOSHA Standard 29 CFR-1926.650, Sub Part P** for trench safety. The Town of Bennington will not be a participant in any Multi-Employee Relationships that do not meet this criteria. In addition to non-participation, any non-compliant construction areas within the Town of Bennington right-of-ways may be shut down until the construction site meets compliance standards.

Signage/Traffic Control

All construction/excavation work being performed within the Town of Bennington Right-of-Ways shall comply with the latest edition of **The Manual on Uniform Traffic Control Devices** for streets and highways. Work Zones shall have all the necessary traffic safety devices that shall include but are not limited to the following: A) Proper signage; B) Proper safety cones C) Certified Traffic Control Personnel when deemed necessary using the MUTCD Manual (This could include a uniformed officer), D) A MUTCD approved TCP (Traffic Control Plan).

Continued on next page

Road paving requirements:

Base Mix Concrete Roads

Ditch shall be filled and compacted in 6" lifts to within 9" of the surface with appropriate, approved material such as crushed gravel. Contractor shall then place 6" of 3/4 inch hot mix compacted in 3" lifts. Seasonal variations must be approved prior to use.

Base Mix Roads without Concrete

Ditch shall be filled and compacted in 6" lifts to within 4" of the surface with appropriate, approved material. Seasonal variations must be approved prior to use.

Top Mix

The remaining ditch shall be 1/2" hot mix compacted to within 1" of the surface. The final 1" shall be 3/8" hot mix compacted. Seasonal variations must be approved prior to use.

I ask the Town to do the repair and agree to reimburse all expenses ()

Installation of compression stops and drains, back flow preventors, and pressure reducers are mandatory for water connections and shall comply with Water Department regulations.

NO CONTRACTOR SHALL COMMENCE WORK UNTIL ALL PERMITS ARE OBTAINED.

Signature of Owner of Property (Not Contractor)

Permit Fee

Date Paid

Mailing Address: _____

City/State/Zip: _____

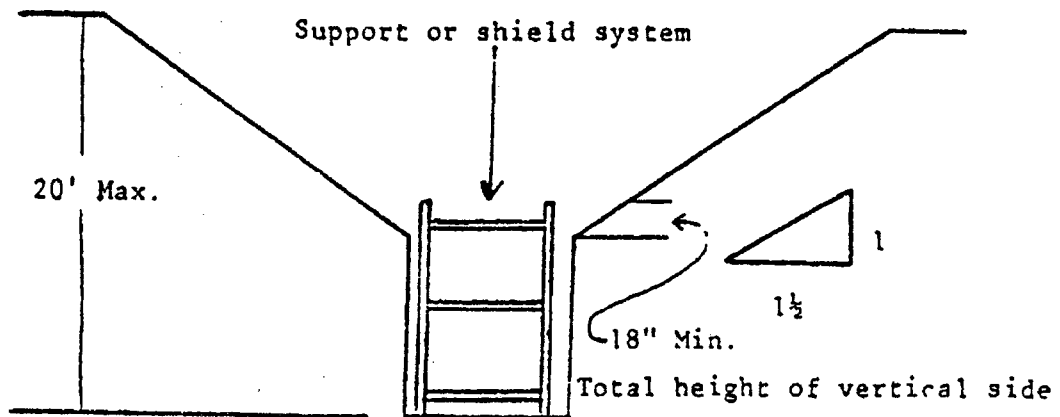
Day Telephone: _____

Fee Schedule on Back Page

TYPICAL TRENCHING AND SHORING FOR CLASS C SOILS



Figure 1. Excavations Made in Type C Soil



NOTICE TO CONTRACTORS

The Town is seeking to assure that all work done in the Town right-of-way is accomplished in a safe manner. Over the last few years the Town has committed to providing the training and material necessary so that the Town's work sites are safe. We expect contractors to also provide a safe work site.

The Town does not wish to put an unfair burden on contractors who are generally digging in the road for less than one day. Contractors doing larger projects may need to provide additional signing, barricades, cones and traffic control.

Minimum Requirements (35 MPH or Less)

*All Work Zones Must Be Channelized

- Contractors may use cones, barricades, tubular markers, drums or barriers.

*Traffic Cones

- Traffic cones are the most common channelizing components.
- Cones should be a minimum of 18" in height, orange in color and reflectorized if used at night.

*Spacing

- Cones should be spaced so that it is readily apparent that the work area is closed to traffic.
- The work area buffer shall be coned.
- Tapers on each end of the buffer should contain at least five (5) cones space \pm 35' apart.

Traffic Control

*Low Volume Streets

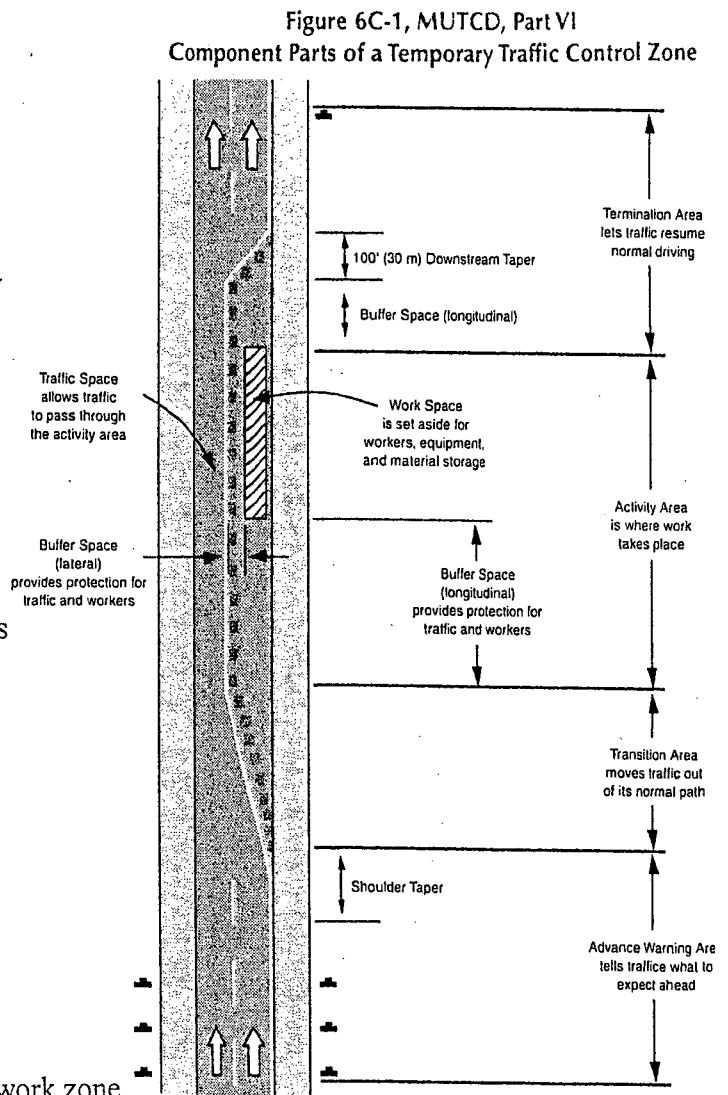
- Low volume streets have less than 500 cars per day.
- Lane closure where traffic has good viability may not need traffic control (Flaggers).

*High Volume Streets

- High volume streets have greater than 500 cars per day. (Example: County Street).
- Lane closure will require traffic control where two (2) way traffic cannot be maintained.

*Traffic Signs

- Warning signs must be placed at end of a work zone.
- Signs should be triangular in size, have a black symbol or wording on an orange background and shall be a minimum of 36" x 36". The sign should be a minimum of one foot off the ground.
- These recommendations are the minimum required and do not cover all construction circumstances.



Upon request to a public works supervisor, a Town employee may be available to advise on the proper construction of a safe work site.

When supervisory personnel observe unsafe work sites, contractors will be asked to close the site and cease operations until the site is made safe.

Residential repair \$5.00 - Commercial \$15.00

Residential connection \$10.00 - Commercial \$25.00

Residential Highway Access \$10.00 - Commercial \$25.00

These fees made payable to the *Town of Bennington*

THE ABOVE ARE NON-REFUNDABLE PERMIT FEES

NOTICE

This permit is issued in accordance with Title 19, Section 1111, V.S.A. relative to all highways within the control and jurisdiction of the Town of Bennington. The issuance of this permit does not release the applicant from any requirements of statutes, ordinances, rules and regulations administered by other governmental agencies. The permit will be effective upon compliance with such of these requirements as are applicable and continue in effect for as long as the present land use continues. Any change from the present land use will require a new permit. This permit is issued subject to the direction, restrictions and conditions contained herein and on the reverse of this form and any attachments hereto, and covers only the work described in this application, and then only when the work is preformed as directed. Violations are subject to the penalties set forth in Title 19, section 1111, V.S.A. of fines of not less than \$100, nor more than \$10,000 for each violation.

Directions, Restrictions and Conditions: _____

We hereby approve the above application.

Public Works Representative

Date

Date Permit Issued: _____

Building/Zoning Representative

Date

Water/Wastewater Representative

Date

THIS PERMIT IS VALID 90 DAYS FROM DATE OF APPROVAL

OFFICE USE ONLY

Water/Sewer Work Completed: _____
Date

Water/Sewer Division

Road/Sidewalk Completed: _____
Date

Highway Division

Road/Sidewalk Surface Repaired: _____
Date

Highway Division

Work Order/Bill for Work Completed: _____
Date

Collections Office



TOWN OF BENNINGTON

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TOWN OF BENNINGTON

Digging in the Right of Way and Water/Sewer Systems Connection Fee

Effective October 1, 2002, the following rate system and schedule shall be used to determine the property owner's cost to dig in the municipal right of way and/or to connect to the municipal water/sewer systems.

Permit and Plan Review	Residential	\$10.00
	Commercial	\$25.00
Construction Oversight W/S Connection	Time at hourly rate (current \$28.00/hr)	
	Time and material (current estimate \$140.00-\$170.00)	
Roadway Repair	Time and material (current estimate \$200.00-\$800.00)	

When application is filed, Town will visit site, estimate total cost, including all above, and this shall become the fee payable prior to permit issuance.

Any unused portion of the fee shall be returned to the property owner within thirty (30) days of completion of work. Any additional fee above the original shall be due and payable within 30 days of billing.

Adopted by Select Board September 23, 2002.

